

VILLAGE OF RICHMOND  
REGULAR BOARD MEETING  
May 3, 2007

**PRESIDING:** President Lauri Olson

**PRESENT:** Trustees Dennis Bardy, Dan Deters, Bruce Hunter, Charles Schultz, Cindy Walleck, Roy Wulffen

**ALSO PRESENT:** Village Administrator Tim Savage, Attorney David McArdle, Engineer Ed Coggin

President Olson called the meeting to order at 7:00 p.m. in the Richmond Village Hall, 5600 Hunter Drive.

**ROLL CALL:** Trustees Bardy, Deters, Hunter, Schultz, Walleck and Wulffen were present.

**MINUTES:** Hunter moved to approve the minutes of the April 19 regular meeting and closed session and the minutes of the April 26 regular meeting. Seconded by Walleck and passed by unanimous voice vote.

**ANNOUNCEMENTS:** None

**UNFINISHED BUSINESS:** a. President Olson has met with Bryce Klontz, representing the Rotary and Odd Fellows. Discussion is in the preliminary stages and the next meeting will include the Police Department and Public Works.

b. Ord Amending Chapter 29, sign ordinance. The Board has approved the proposed changes and Savage recommended approval of the actual ordinance after the changes have been incorporated. The ordinance will be presented at a later meeting.

**PUBLIC COMMENT:** Brad Potts presented a proposal to annex property on Rt 173. The parcel is contiguous to the Village and he proposes bringing it in as E-1 for the purpose of constructing a single family residence. He requested the Board's direction. According to Savage the property is located on West Rt 173 immediately west of the Nippersink Creek. The larger parcel which has a foreclosed residence, is being divided by the County and Potts will be purchasing the vacant parcel. Municipal utilities are not available to this parcel and Potts understands he will be on well and septic. Bardy moved to direct the attorney to draw up a simple annexation agreement with E-1 zoning. Seconded by Hunter and passed with Bardy, Deters, Hunter, Schultz, Walleck and Wulffen voting yes.

Sue Sullivan, representing the Richmond Business Partners, presented and read a letter addressing what they consider disrespectful and inappropriate remarks on the part of Trustee Deters at the last meeting. They requested that the Board not tolerate such remarks in the future.

Tom VanDaele addressed the Board regarding the liquor license fees. He presented fee structures from surrounding communities and requested a discussion aimed towards amending Richmond's fees. He particularly mentioned Class D licenses (package sales). Savage mentioned the possibility of breaking up Class D into different classifications depending on how much liquor sales contribute to the overall business. (e.g. liquor store vs. grocery store with liquor sales). It was pointed out that there are no full service licenses (Class A) and that the restaurants have all applied for Class B licenses. VanDaele would like to present a fee schedule and Jeanie Doyle, owner of Doyle's Pub,

stated that she feels the fee should be based on population. The matter was tabled to the June 7<sup>th</sup> agenda.

Ellen Anderson, Cruise Nights, informed the Board that parking arrangements have been proposed which seem to be acceptable to Olive Black and Paisano's Restaurant. The east side of Rt 12 (on Broadway) will be available for general parking along with Broadway west of 12 up to the parking lot entrance. The parking lot and Broadway west of the parking lot will be reserved for cruise nights.

#### **NEW BUSINESS:**

- a. The American Legion proposal was tabled to the next meeting.
- b. Ordinance 2007-6, amending Chapter 15, parking and skateboarding, was presented and discussed. The last sentence under 15.05, 2. Sidewalks, "No person shall roller skate or ride a skateboard in the downtown commercial district or in the public parking areas" will be also included under 15.05 1. Streets. Schultz moved to pass Ordinance 2007-6 as amended. Seconded by Wulffen and passed with Bardy, Deters, Hunter, Schultz, Walleck and Wulffen voting yes.
- c. Manusos pay request # 19 was presented. Ed Coggin, Smith Engineering, stated that work has been satisfactorily completed and he recommending approving payment. Hunter moved to Manusos pay request #19 in the amount of \$182,624.95. Seconded by Walleck and passed with Bardy, Deters, Hunter, Schultz, Walleck and Wulffen voting yes.
- d. Six bids for the MFT 2007 street program were received and tabulated at Smith Engineering offices. Coggin presented the results along with the recommendation to award the bid to low bidder Peter Baker and Sons in the amount of \$65,150.05, which is below the engineers estimate of \$69,487.00. Schultz moved to award the bid to Peter Baker and Sons. Seconded by Hunter and passed with Bardy, Deters, Hunter, Schultz, Walleck and Wulffen voting yes.

#### **COMMITTEE REPORTS:**

- a. Finance Committee met to review bills and work on the budget. Hunter moved to approve payment of Warrant 2008-1 (or 2007-13) in the amount of \$506,103.32, which includes manual checks. Seconded by Walleck and passed with Bardy, Deters, Hunter, Schultz Walleck and Wulffen voting yes.
- b. Public Works. Coggin reviewed the engineer's activity report. The WWTP should be accepting sewage flows beginning in June, ahead of the June 30<sup>th</sup> substantial completion date. A few problems were encountered during the South Street water main installation but things are proceeding well.
- c. Police. Chief Fryksdale informed the Board that two new full time employees will be starting on Monday. The click it or ticket program will run through June 3<sup>rd</sup> and the Chief gave a brief run down on the various training programs and classes that will be attended.
- d. EDC. Walleck reminded the Board of the Historic House Walk Tour which will begin Saturday, May 5.
- e. Architectural. None

**PRESIDENT'S COMMENTS:** President Olson thanked the Odd Fellows Lodge for doing a great job and looked forward to working with them in the future. She then presented plaques in appreciation for their services to the Village to outgoing Trustees Dan Deters, Charles Schultz and Roy Wulffen, and invited everyone for cake and refreshments after the meeting. Trustee Wulffen stated that it has been his honor to serve the village and he thanked everyone. Trustee Schultz also stated that it has been a rewarding experience and he thanked everyone for their support. Trustee Deters stated that he learned a lot about human nature and for that he is grateful. He is proud of the work done by President Olson and Administrator Savage and feels great strides have been made and things are going in a better direction.

**ADMINISTRATOR'S COMMENTS:** Savage thanked the outgoing Trustees and stated that it has been his pleasure to have served with them. He also reminded everyone of the local officials seminar being offered on the 19<sup>th</sup> by McArdle's offices and requested that anyone wishing to attend please notice the village office. At the next meeting the new Trustees will be on board.

**TRUSTEE COMMENTS:** Bardy thanked the outgoing Trustees and stated that it has been a pleasure to serve with them. This Board has been a good mix of people and personalities. Walleck also thanked the outgoing Trustees for their dedication and time. She then stated that she was sorry that the Odd Fellows were offended by remarks made at the last meeting and she will personally contact them.

There was no other business. Deters moved to adjourn. Seconded by Schultz and passed by unanimous voice vote. 7:40 p.m.

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Kathleen Hellmann, Village Clerk