

**MEMORIAL HALL ADVISORY BOARD
MINUTES FOR MEETING
OCTOBER 15, 2007**

A meeting of the Village of Richmond Memorial Hall Advisory Board was held at 7:00 p.m., October 15, 2007, at Memorial Hall, 10308 Main Street, Richmond, Illinois.

The meeting was called to order at 7:08PM. At Roll Call the following members were present: Charlotte Hollenbach, Barb Gallegos, Cindy Walleck (Village Trustee). Absent: Irene Borre.

Walleck announced that Richmond resident Bryce Klontz donated a vintage book titled, "The Pioneers: An Idyl of the Middle West" by Dr. Fillmore Bennett to the Hall of History display cabinets. The book is written as a memoir of Mr. Bennett's experiences of life in Lake and McHenry counties. Gallegos announced that the 24th is still pending as the date for the Memorial Hall flag retirement. Walleck also announced that Kayla Malec, 2007-2008 Little Miss Peanut, will be completing a donation request letter for Memorial Hall and the Village website to help raise restoration funds. She will also be outside of Van's Supermarket and Ace Hardware during the weekend of November 10 and 11 to ask customers for pocket change which will be collected and donated to Memorial Hall.

Memorial Hall Bazaar. Gallegos has contacted several prospects for table set up during the November 14 through December 12 event. Walleck is working with Vilma Duncan of the American Legion to get the local Am Vets Honor Board to Memorial Hall for the event as well. Organization of the arrangement of the event was discussed amongst the committee members including a list of prospects. Walleck, Gallegos and Hollenbach will start advertisement for the event.

Discussion of keys for the stage door was made. Committee decided to have Wes put a set of stage door keys in the lock box outside of the building. Walleck will send a memo to Wes and Tim requesting that the Fire Department and the Police Department have the lock codes to get into the building and stage areas. An additional set of keys will be cast for tenants.

Formal discussion. February 16, 2008 event planning is still in progress.

Budget report. Gallegos reports that MHAB has just over \$7,000 in its account.

There being no further business the meeting adjourned at 8:30PM.

Respectfully submitted
Cindy Walleck