

**VILLAGE OF RICHMOND
ECONOMIC DEVELOPMENT COMMITTEE
MEETING MINUTES
31 MARCH 2009**

Call Meeting to Order: Sherrie called the meeting to order at 3:45pm

Members Present: Sherrie Gallas, Libby Pearson

Others Present: Charlotte Hollenbach,

Additions and/or Deletions:

Libby requested that the following item be added to the agenda:

- "EDC Budget Cover Letter"

Old Business:

2008/2009 Budget Line Item Reallocation

Libby made a motion to reallocate \$3000.00 from Dues to Professional Services in the 2008/2009 EDC budget in order to contract with AdLit, Inc for Village brochure distribution. This motion was seconded by Sherrie and approved 2-0.

Libby made a motion to reallocate \$1528.80 from Advertising to Professional Services in the 2008/2009 EDC budget to contract with CTM for Village brochure distribution. This motion was seconded by Sherrie and approved 2-0.

Brochure Distribution

Libby made a motion for EDC to contract with AdLit, Inc. for a 29-week (March-September) Village brochure distribution cycle not to exceed \$3000.00. This motion was seconded by Sherrie and approved 2-0.

Libby made a motion for EDC to contract with CTM for a 28-week (April-Oct) Village brochure distribution cycle not to exceed \$1528.80. This motion was seconded by Sherrie and approved 2-0.

MCCVB

Libby made a motion for EDC to approach the Village Board and recommend discontinuing Village membership in the McHenry County Convention and Visitor's Bureau. This motion was seconded by Sherrie and approved 2-0.

2009/2010 Proposed EDC Budget

Libby made a motion for EDC to seek approval by the Village Finance Committee for the proposed 2009/2010 EDC budget. This motion was seconded by Sherrie and approved 2-0.

EDC Budget Cover Letter

Sherrie made a motion to present a cover letter (attached) along with the 2009/2010 Proposed EDC budget to the Village Board. This motion was seconded by Libby and approved 2-0.

Public Comment: None

Reports: None

Adjourn: Libby made a motion to adjourn the meeting at 3:55pm. This motion was seconded by Sherrie and approved 2-0.